

SLOUGH SCHOOLS FORUM

SCHOOLS GROUP:

Maggie Waller (Chair), John Constable (Vice-Chair), Tracey Bradshaw, Gillian Coffey, Sally Eaton, Philip Gregory, Valerie Harffey, Kathleen Higgins, Helen Huntley, Richard Kirkham, Jo Matthews, Navroop Mehat, Angela Mellish, Eddie Neighbour, Carol Pearce, Jon Reekie, Jo Rockall and Nicky Willis

OBSERVERS:

Councillor Madhuri Bedi

ATTENDEES

LOCAL AUTHORITY

Domenico Barani, Cate Duffy, Sarah Forsyth, George Grant, Michael Jarrett, Johnny Kyriacou, John Voytal and Neil Wilcox

DATE & TIME: WEDNESDAY, 6TH DECEMBER, 2017 AT 8.00 AM
BEECHWOOD RESEARCH AND CONFERENCE CENTRE, LONG
READINGS LANE, SLOUGH, BERKSHIRE, SL2 1QE

AGENDA

Page

1. Apologies
2. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.

The Chair will ask Members to confirm that they do not have a declarable interest.

All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.

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|-----|--|------------------------|
| 3. | Minutes of Previous Meeting held on 9 November 2017 | (Pages 1 - 6) |
| 4. | Budget timetable for 2018/19 (including draft report) | (Pages 7 - 8) |
| 5. | Draft Schools Block 2018/19 and Proposed Formula Changes | |
| 6. | Scheme for Financing Schools | (Pages 9 - 10) |
| 7. | Update from Task Groups: 5-16, High Needs Block and Early Years (verbal) | |
| 8. | Report on Resource Base Task Group Proposal | |
| 9. | High Needs Commissioning Places 2018/19 | (Pages 11 - 18) |
| 10. | High Needs Centrally Retained Clarification (Budget Codes and Descriptors) | |
| 11. | Centrally Retained Budgets 2017 18 01-12-17 | (Pages 19 - 22) |
| 12. | Academies Update | |
| 13. | 2017/18 Forward Agenda Plan and Key Decisions Log | (Pages 23 - 28) |
| 14. | Date of Next Meeting | |

Wednesday 17 January, 2018

Slough Schools Forum- Meeting held on Thursday, 9th November, 2017

Present: Maggie Waller, Holy Family Primary School (Chair)
John Constable, Langley Grammar School (Vice-Chair)
Sally Eaton, Private, Voluntary and Independent (PVI) providers - Early Years
Philip Gregory, Baylis Court Nursery School
Valerie Harffey, Ryvers Primary School
Kathleen Higgins, Beechwood Secondary School
Helen Huntley, Haybrook College / PRU
Jo Matthews, Littledown School / PRU
Navroop Mehat, Wexham Court Primary School
Angela Mellish, St Bernard's Grammar School
Eddie Neighbour, Upton Court Grammar School
Carol Pearce, Penn Wood Primary School
Jon Reekie, Baylis Court Trust MAT / Godolphin Infant School
Jo Rockall, Herschel Grammar School
Nicky Willis, Cippenham Primary School

Observers: None

Officers: Catherine Cochran, Domenico Barani, Cate Duffy, George Grant, Michael Jarrett, Johnny Kyriacou, John Voytal and Susan Woodland

Apologies: Tracey Bradshaw, Gillian Coffey, Linda Calverley and Vikram Hansrani

PART I

590. Apologies

Apologies had been received from Tracey Bradshaw, Linda Calverley, Gillian Coffey and Vikram Hansrani.

No apologies had been received from Richard Kirkham.

591. Declarations of Interest

Sally Eaton declared an interest in item number 4 on the agenda.

592. Minutes of Previous Meeting on 10 October 2017

The minutes of the meeting of the Slough Schools Forum held on 10 October 2017 were approved as a correct record, subject to the following amendments:

Minute 575: please note that John Constable had agreed to take the position of Vice Chair until June 2018.

Minute 580: please delete the sentence: It was noted that part time places at KS4 were of concern.

Matters Arising from the minutes of 10 October 2017:

Minute 575: it was reported that one nomination had been received for the remaining academy representative vacancy on the Forum by the closing date of 20 October, 2017. John Constable would write to academy proprietors requesting approval of the appointment of Peter Collins, Headteacher of Slough & Eton. Nil returns would be deemed to indicate approval.

It was agreed there was a lot of commitment from attendees. The Clerk would draft a model letter to enable the Chair to follow up with those members who did not attend Schools Forum meetings regularly.

An accurate contact list of Headteachers and Chairs of Governors within SBC was being compiled.

Minute 578: Cate Duffy had written to the ESFA and spoken to the Regional Schools Commissioner (RSC) with regards to the Langley Hall issue. Further contact was to be made with the ESFA.

Minute 581: George Grant confirmed that he had received and finalised a response to Helen Huntley's queries regarding the High Needs Block (HNB) income discrepancy.

Kathleen Higgins pointed out that schools adversely affected by the HNB the previous year would find it difficult to manage a similar loss in the current year. Forum was asked to be mindful of this when making a decision.

Minute 585 (scheme for financing schools): John Voytal would circulate the table to members following this meeting. In answer to a query, it was confirmed that a consultation had been sent to schools, with a closing date at the end of the current month. A copy of the consultation would be shared with Schools Forum members, with an assurance that members should receive a copy of such documents in future.

593. Langley Hall Primary Academy Trust (LHPAT):

George Grant confirmed this issue had been discussed at the previous meeting of the Schools Forum. It had been agreed there should be a consultation with schools, which had taken place between Schools Forum meetings. The outcome of the consultation was included in the report: of the 44 eligible schools, 61% (27 schools) had replied and all had given a negative response. It was now for Schools Forum to decide whether the recommendation should be accepted or not. Questions were invited.

Sally Eaton explained that her Chair of Governors was unable to attend this meeting but on his behalf she wished to thank the Forum for undertaking the process and Cate Duffy for contacting the ESFA and RSC.

It was felt that the strength of responses gave Schools Forum a clear indication of mood. The Chair asked Forum members if they wished to make a recommendation that an exception circumstances factor (premises) should be included with effect from 2018/19 on behalf of Langley Hall Primary Academy. The Forum was unanimously against such a move.

Cate Duffy informed the meeting that Cabinet, due to meet on Monday 20 November, would be approving the delegation of functions to her in order to take decisions on the Funding Formula. The Council would support the recommendation of Schools Forum.

A member asked if the delegated authority would apply to the next agenda item to which Cate Duffy explained it would be for any changes to the formula, given the short time scales involved. Schools Forum supported this.

594. Schools National Funding Formula 2018-19 Preparation

George Grant explained that the supporting report outlined the proposed process which entailed a great deal of work to be completed within a short time scale. There was a need to review possible models, to consult with schools and to work with the 5-16 Task Group of Schools Forum to discuss that modelling. The final version would need to be approved by the Schools Forum. There was a need to consider the impact of change and a need to consult upon what the formula would look like for schools. The formula had to fit, with a need to carefully consider the implementation and adaption of change.

It was acknowledged the time scale in which to model and consult was tight, particularly given the Christmas period. It was agreed that schools were responsive to issues concerning funding.

It was queried why there would be a consultation with schools before the Task Group and it was explained this was to get an indication of 50% model or no change, to give an indication of what NFF could look like. John Constable pointed out there was a need to come back to the Task Group, citing the case of previous Task Group discussions about schools which were outliers in the model.

Cate Duffy suggested models should be presented to the Task Group before going out to schools, with a shorter consultation period. It was agreed that the Task Group would meet before the consultation was sent out to schools. In answer to a question, it was felt the LA would be in a position to have models ready by Thursday 16 November: as a result, it was suggested the Task Group should meet on Friday 17 November, with the consultation to go out on Monday 20 November. Confirmation of the Task Group meeting would be agreed at the end of this meeting. John Voytal would circulate the pupil led figures. LA Finance Officers would draw up three models, showing the effects per school. It was pointed out that the DfE model indicated all schools would gain financially.

A member asked what had made the difference, as losses had been expected and it was thought this could be masked by the MFG. It was pointed out that definitive figures could not be given until the top slice was known. It was agreed caution was required concerning the figures. It was also noted that the DfE had increased the total funding pot following Phase 2 of the NFF consultation.

It was further questioned whether there would be any other requests for transfer from the Schools Block, as HNB was not sufficient to meet need. Cate Duffy added that she was comfortable for the HNB to carry an overspend into the following year.

595. Update from Task Groups: 5-16, HNB and Early Years

5-16 Task Group: had not met but was scheduled to meet.

High Needs Block: had met on Tuesday 17 October. It was reported that a great deal of work was being undertaken in this area, with a dedicated person leading. The group had discussed bandings and centrally retained funding. Further clarity was required and it was queried whether decisions were being made using insecure data. Helen Huntley and Jo Matthews had both experienced significant financial losses in bandings without any indication or consultation as to why such changes had been made.

Cate Duffy confirmed there would be further discussions about bandings and the need to establish whether the bandings allocated two years previously had been correct. There was an aim to be consistent across panels. Jo Matthews confirmed she had attended a panel meeting and expressed concern about the descriptors used and whether those on the panel fully understood the implications.

Cate Duffy had discussed this matter with service leads and offered to scrutinise the figures before the next meeting. It was agreed that clarity was required particularly as the most vulnerable children were involved.

A member requested clarity regarding PFI. The Chair confirmed she had met with John Voytal and Susan Woodland and it was planned for an update to be given at the Schools Forum meeting scheduled for Wednesday 17 January. Work was ongoing.

It was noted that special schools and PRUs had not yet received details of their commissioning arrangements for 2017/18. Cate Duffy would arrange for Vikram Hansrani to follow this up. In addition, it was noted that Haybrook College had not yet received an indicative budget for the current year.

A member asked if there would be a consultation about moving top-up allocations from termly arrangements although this was being actioned already. Cate Duffy explained this was under constant discussion and the Chair suggested the query should be taken back to the next meeting of the HNB Task Group.

As the submission had to be made to the DfE before the end of the current month, it was queried whether Schools Forum would need to meet before that date. The Chair confirmed agreement could be sought by email and requested that officers ensure reports were clear and responded to within a given time.

Early Years Task Group: had met on 2 November. Michael Jarrett reported that three key possibilities had been put forward:

1. Three options had been given under the migration of the universal base rate for primary schools by 2020
2. Two options under the maintained nursery schools supplementary funding and,
3. Review of funding for EHCP children in Early Years settings with a focus on consistency with schools' sector

Block allocations were due Monday 18 December and options would be emailed to members.

The Chair explained that new Guidance had come into effect September 2017 and the Slough Schools Forum Constitution had been updated in line with that guidance.

One member asked if there was any indication about the future of Schools Forums' based on the NFF. The Chair responded that nothing definitive had yet been published but a focus on High Needs funding was likely given that High Needs would remain with the LA to administer.

The Schools Forum **ENDORSED** the revised Guidance. The Chair pointed out that the document should now be approved by the Council and asked Cate Duffy to raise it at the next available opportunity.

597. Academies Update

There were no updates to report at this meeting.

598. Updated Key Decisions Log

The Chair and Clerk would draw up a new Key Decisions Log.

599. Schools Forum 2017/18 Forward Agenda Plan and Dates and Venues of Future Meetings

The Schools Forum received the draft Forward Agenda Plan.

The dates of the meetings of the Schools Forum, having previously been agreed, were noted:

Wednesday 6 December 2017

Wednesday 17 January 2018 (*please note date change*)

Tuesday 6 March 2018

Wednesday 16 May 2018

Thursday 5 July 2018.

All meetings to be held at 8.00am for 8.15am start at Beechwood School.

600. Any Other Business

Nothing had been tabled for discussion under Any Other Business.

(Note: The Meeting opened at 8.15 am and closed at 9.35 am)

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**SLOUGH SCHOOLS' FORUM
6th December 2017**

Directorate of Children Learning and Skills

**Schools National Funding Formula 2018-19
Timetable**

1 PURPOSE OF THE REPORT

This report updates Schools Forum (SF) on the planning and preparation for the 2018-19 schools budget through the 'soft' National Funding Formula (NFF).

Background

- 1.1 The November SF received an update of on the NFF for 2018-19 that set out the proposed changes for next year and included a provisional timetable. The last meeting agreed to the setting up the task group to work with officers to develop budget options in light of the impending NFF in 2020. This report confirms the revised dates for the budget setting process leading to final consultation with SF in January 2018 and submission of the APT by the 19th January.

2 RECOMMENDATIONS

- 2.1 That Schools' Forum:
- Notes the approach to the 2018-19 schools budget development.

3 REASONS FOR RECOMMENDATION

- 3.1 The next two financial years offer the opportunity to plan and prepare for the 'journey' towards the implementation of the 'hard' NFF in 2020-21.
- 3.2 In particular the planning and consultation with schools should ensure there is minimal turbulence arising from changes up or down to the amount of revenue funding schools will receive under the NFF. The DfE expect local authorities to transition towards the NFF during the next two years.
- 3.2 Within the DfE proposals for next year is the scope to model a number of outcomes under the auspices of the Schools Funding Task group.

The first meeting took place on 17th November and further planned meetings are shown in the timetable below.

SUPPORTING INFORMATION

4.1 The revised budget preparation timetable is set out below:

Activity	Target Date/Completion
Build 2018-19 financial model	November
Schools Task Group meetings to consider consultation options	17 th , 23 rd November, 1 st December
Consult schools	Week commencing 4 th December, ends 5 th January
ESFA publish initial 2018-19 DSG block	15 th December (2016 date)
Collate consultation responses, enter agreed option into APT and check affordability	8 th January
SF consulted on final option and funding rates	17 th January
Submit final APT to DfE with agreed political ratification date if not already obtained	19 th January

5 ALTERNATIVE OPTIONS CONSIDERED

5.1 Not applicable.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

6.1 Monitoring Officer

The relevant legal provisions are contained within the main body of this report.

6.2 Section 151 Officer – Strategic Director of Resources

The financial implications of the report are outlined in the supporting information.

6.3 Access Implications

There are no access implications.

7 CONSULTATION

7.1 Not applicable

Contact for further information

John Voytal

John.voytal@slough.gov.uk

SLOUGH SCHOOLS' FORUM
6th December 2017

Directorate of Children Learning and Skills

Scheme for Financing Schools – Consultation Outcome

1 PURPOSE OF THE REPORT

- 1.1 The October Schools' Forum (SF) meeting received proposals to update the current scheme (SfFS) and asked officers to formally consult schools.

This report provides the outcome from the consultation and seeks SF approval to adopt the updated scheme.

1.2 Background

The scheme sets out the financial relationship between the authority and the maintained schools it funds. The DfE last reviewed the scheme in December 2015 and this review is to ensure the scheme complies with current statutory DfE guidance.

The revised Scheme for Financing Schools is located on the council website at:

<http://www.slough.gov.uk/downloads/Scheme-for-financing-schools-2017-18.pdf>

2 RECOMMENDATIONS

- 2.1 That SF notes the outcome from the consultation and approves the adoption of the revised scheme that accompanies this report.

3 REASONS FOR RECOMMENDATIONS

- 3.1 DfE rules require the approval of Schools' Forum for changes to the SfFS.

4 SUPPORTING INFORMATION

- 4.1 Only one school responded to the consultation and was in agreement with the proposed revisions.

5 ALTERNATIVE OPTIONS CONSIDERED

- 5.1 Not applicable.

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

6.1 Monitoring Officer

The relevant legal provisions are contained within the main body of this report.

6.2 Section 151 Officer – Strategic Director of Resources

The financial implications of the report are outlined in the supporting information.

6.3 Access Implications

There are no access implications.

7 CONSULTATION

7.1 All maintained schools.

Contact for further information

John Voytal

John.voytal@slough.gov.uk

SLOUGH SCHOOLS' FORUM
6th December 2017

Directorate of Children Learning and Skills

HIGH NEEDS BLOCK

1 PURPOSE OF REPORT

This report provides schools forum (SF) with:

- a request to review the current banding process for CYP within Slough with statements/EHCPs (0-25).
 The report provides clarity on the process that should ensure that the review of banding is both equitable and transparent.
- An update on commissioned places for 18/19

1.2 Background

The HNB Sub group continue to support the monitoring of the HNB spend. The Top Up Banding accounts for a considerable percentage of this budget, the current Banding formula (appendix A) has not been reviewed since its initial conception in 2013.

2 RECOMMENDATIONS

To reform the current top up banding model for Slough Borough Council and to confirm a new model for implementation in the financial year 2019/20.

The Task and Finish group – Banding Review - will consider the current Top Up Banding formula, analyse current and updated SEND spending formula, consider evidence from other areas and seek out best practice models. The group will adjust findings in accordance to the relevant government funding guidance on SEND.

The recommendations will then be presented to Schools Forum for wider consultation to confirm a revised and New Banding formula for SEND.

This group would initially commit to two meetings per half term (one every three weeks) to work on the draft timeline:

January '18 – July '18	achieve a new (proposed) model
September '18 – October '18	consultation on the proposal
October '18 – December '18	confirmation of the proposal in time for implementation for the new financial year

3 REASONS FOR RECOMMENDATIONS

There have been numerous changes to the leadership of the SEND service since 2013 and although previous leads had suggested a review of Banding levels, this has never been carried out. The review of banding systems is common practice amongst local authorities.

As the SEND service is back with Slough Borough Council and under the directorate of Children, Learning and Skills and has a permanent Head of Service, supported by the HNB sub group we confirm we wish to conduct a review of Top Up Banding levels and ask schools forum to suggest and confirm membership of this Task and finish group: Banding Review.

4 SUPPORTING INFORMATION

4.1 COMMISSIONED PLACES 18/19

Each local authority was required to submit their high needs places for 2018-19 by Friday 17th November.

In October 2017, all Heads of Resource bases and Alternative Provision were contacted to ascertain the following:

- i) Number of places commissioned in 2017-18
- ii) Number of places utilised in 2017-18
- iii) Estimated number of places for 2018-19

Place returns submitted to the EFA (now ESFA) in November 2016 was inaccurate and no return was submitted in November 2015.

Responses

SBC received responses from 14 of the 17 providers who have an Alternative Provision and/or SEN place resource within their provision. A summary of the changes per provider are displayed in appendix 2.

Expected increases

Marish Academy Trust

Increase of SEN places from 30 to 45

Marish Academy Trust are due to receive an increase of 15 places for 18/19. This is due to a considerable increase of pupils accessing their resource base. At present there are 50 pupils accessing their RB provision.

Littledown School

Increase of SEN places from 33 to **38** and an increase of PRU places from 13 to **15**

There was an agreement in place that Littledown School would receive an extra 4-5 SEN places for 2017-18 pending extra capacity to the school. As capacity was not increased, Littledown School were not given extra places. There is expected increase in capacity for 2018-19 and so places for Littledown have been increased to reflect this.

The AP provision report (appendix 2) confirms that there is expected growth for Littledown School in 17/18 and 18/19 and it was agreed that Littledown School would receive an increase of 2 places for 18/19.

Haybrook College

Increase of PRU places from places from 92 to **112** places

The AP provision report confirms that there is expected growth for Haybrook College in 17/18 and 18/19 and it was agreed that Haybrook College would receive an increase of 20 places for 18/19.

Haybrook College are currently commissioned 70 SEN places and of this are utilising 67 places with a further 2 places for Slough pupils pending. Slough Borough Council feel at this time the 70 commissioned places is an appropriate number.

2019-2020

One of the outcomes from the High Needs sub-group is to identify a task and finish group to monitor and evaluate the resource bases within Slough. This invitation will be sent to all heads of resource and will map provision accordingly. This work will then complete in time to set up new service level agreements with providers as current SLAs are due to expire in March 2018.

The outcomes of the resource base task and finish group will help to ensure that there is absolute accuracy with our place returns for 2019-20.

5 ALTERNATIVE OPTIONS CONSIDERED

N/A

6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS

N/A

7 CONSULTATION

Special schools and schools with resource bases.

Appendix 1 Banding
APPENDIX A

As at April 2013 the agreed top up rates for the different bands in different settings are as follows:

BAND	SETTING	TOP UP FUNDING pa	TOTAL FUNDING approx.	NOTES
Band 1	Mainstream	Nil	£10,000	16 hours a week
Band 2	Mainstream	£2,000	£12,000	20 hours a week
Band 2A	Mainstream	£4,000	£14,000	25 hours a week
Band 3	Mainstream	£6,000	£16,000	30 hours a week
Band 4	Mainstream	£10,000	£20,000	40 hours a week
Band 5	Mainstream	£14,000	£24,000	50 hours a week
Band 6	Mainstream	£18,000	£28,000	60 hours a week
Band 2	Resource	£4,000	£14,000	
Band 3	Resource	£9,000	£19,000	
Band 4	Resource	£14,000	£24,000	
Band 5	Resource	£19,000	£29,000	
Band 6	Resource	£24,000	£34,000	
Band 2	Littledown School	£10,000	£20,000	
Band 3	Littledown School	£15,000	£25,000	
Band 4	Littledown School	£20,000	£30,000	
Band 5	Littledown School	£25,000	£35,000	
Band 6	Littledown School	£30,000	£40,000	
Band 7	Littledown School	£40,000	£50,000	
Band 8	Littledown School	£50,000	£60,000	
Band 2	Haybrook College	£6,000	£16,000	
Band 3	Haybrook College	£11,000	£21,000	
Band 4	Haybrook College	£16,000	£26,000	
Band 5	Haybrook College	£21,000	£31,000	

Band 6	Haybrook College	£26,000	£36,000	
Band 7	Haybrook College	£36,000	£46,000	
Band 8	Haybrook College	£46,000	£56,000	
Band 2	Arbour Vale School	£5,000	£15,000	
Band 3	Arbour Vale School	£10,000	£20,000	
Band 4	Arbour Vale School	£15,000	£25,000	
Band 5	Arbour Vale School	£20,000	£30,000	
Band 6	Arbour Vale School	£25,000	£35,000	
Band 7	Arbour Vale School	£35,000	£45,000	
Band 8	Arbour Vale School	£45,000	£55,000	

Please note that the top up values are different in different settings due to the per place funding available:

- Element 1 (approximately £4,000) and Element 2 (£6,000) in mainstream;
- £10,000 per commissioned place in resource bases but the mainstream school does not receive the Element 1 funding;
- £10,000 per commissioned place in special schools but economies of scale for both Millside and Arbour Vale in comparison to Littledown.

Appendix 2 – Places SEN + AP 18/19

Institution Name	Proposal for 18-19	SCHOOL / ACADEMIES							POST SCHOOL			
		Pre-16 Places				16-18 Places			Total Places for Schools / Academies	16-18 Places	19-25 Places	Total Places for Post Schools
		AP Places	Special Places	SEN Units and Resourced Provision Places	Total Pre-16 Places	Special Places	Mainstream Places	Total 16-18 Places		Post Schools Only	Post Schools Only	
BAYLIS COURT SCHOOL	no change	0.00	0.00	0.00	0.00	0.00	3.00	3.00	3.00	0.00	0.00	0.00
BEECHWOOD SCHOOL	no change	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
CASTLEVIEW PRIMARY SCHOOL	no change	0.00	0.00	22.00	22.00	0.00	0.00	0.00	22.00	0.00	0.00	0.00
COLNBROOK CHURCH OF ENGLAND PRIMARY SCHOOL	no change	0.00	0.00	10.00	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00
DOXBOROUGH PRIMARY SCHOOL	no change	0.00	0.00	8.00	8.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00
GODOLPHIN INFANT SCHOOL	no change	0.00	0.00	10.00	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00
HAYBROOK COLLEGE	Increase AP places from 92 to 112	92.00	0.00	70.00	162.00	0.00	0.00	0.00	162.00	0.00	0.00	0.00
LANGLEY GRAMMAR SCHOOL	no change	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	0.00
LITLEDOWN SCHOOL	Increase of SEN places from 33 to 38 Increase of AP places from 13 to 15	13.00	33.00	0.00	46.00	0.00	0.00	0.00	46.00	0.00	0.00	0.00
MARISH PRIMARY SCHOOL	Increase from 30 to 45	0.00	0.00	30.00	30.00	0.00	0.00	0.00	30.00	0.00	0.00	0.00
RYVERS SCHOOL	no change	0.00	0.00	8.00	8.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00
SLOUGH AND ETON CHURCH OF ENGLAND BUSINESS AND ENTERPRISE COLLEGE	no change	0.00	0.00	23.00	23.00	0.00	0.00	0.00	23.00	0.00	0.00	0.00
ST ETHELBERT'S CATHOLIC PRIMARY SCHOOL	no change	0.00	0.00	10.00	10.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00

THE GODOLPHIN JUNIOR ACADEMY	no change	0.00	0.00	8.00	8.00	0.00	0.00	0.00	8.00	0.00	0.00	0.00
THE LANGLEY ACADEMY	no change	0.00	0.00	6.00	6.00	0.00	2.00	2.00	8.00	0.00	0.00	0.00
THE WESTGATE SCHOOL	no change	0.00	0.00	13.00	13.00	0.00	2.00	2.00	15.00	0.00	0.00	0.00
WINDSOR FOREST COLLEGES GROUP (EBC)	no change	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.00	39.00	66.00

Centrally Retained Budgets 2017 18

Cost Centre		Project Description	Responsible Officer	Delegated to	Total Budget
F460	SEND Financial Support	Category Manager to support SEND - High Needs Block Funding	VH		55,000
F461	SEN - Assessment Capacity	Contribution to support the work of the SEN team with assessments	VH		182,000
F191	Early Years Inclusion	Funding for Advisory Teachers to cover early years private, voluntary and independent (PVI) sectors in identification, assessment, intervention, prevention support and advice.	VH	MJ	70,000
F166	Hard to Place Pupils	<p>This is funding allocated to schools to support entry into school of those hard to place. This is a very useful arrangement to secure placements which are sustainable. They are mainly secondary placements and funding is allocated according to the Fair Access Protocol. The primary protocol will be reviewed in the autumn term 2017.</p> <p>In 2017.18 there has been spend for the following, although there has been no budget attributed to it, this equates to £165k. Fair access funding has been used to fund places at east Berkshire College due to a shortage of year 10 and 11 schools places in Slough in the 16.17 academic year and a shortage of year 11 places in 17/18 year. Funding for EBC will reduce significantly from September 2018.</p>	VH	TB	267,000

F233	Exclusions and Access to Education	This funding is for the School Access Officer who arranges education for hard to place and excluded pupils. The School Access Officer works with schools to ensure pupils remain in school and acts as a broker to re-engage pupils or facilitate managed moves between schools. The Officer is employed by Haybrook College under an SLA with the LA. The annual cost of the contract is £35,000	VH	TB	31,700
F235	Home Education	This is to ensure that home educated pupils receive an annual visit to monitor the quality of education being provided. A report is produced following each visit. The visits and reports are arranged by Littledown school under an SLA with the LA. The LA receives the reports and decides on the next steps. The current annual cost of the contract with SEBDOS is £32,000	LC	TB	42,600
F413	0-5 SEN Transport	This is to provide transport for under five's pupils who are eligible for transport following a successful appeal.	VH	TB	46,340
F430	Vulnerable Children Management Incl.	This funding is to support vulnerable groups via the Attendance Service. This is in addition to the service's enforcement role, issuing penalty notices and taking legal action for non-attendance. Groups supported include teenage parents, gypsies, travellers, Roma pupils and young people with medical needs.	VH	TB	30,000
F410	Integrated Support Service Autism Outreach	x1 Senior EP and 1.9FTE ASD Teacher Advisors (1fte post is currently vacant and covered by a locum) and 0.8fte Early Bird Outreach Worker. The team supports cyp aged 0-25 years who have a medical diagnosis of an Autism, as well as cyp with identified social communication difficulties (usually those who are awaiting ASD assessment by Upton Hospital or CAMHS). All requests for Autism Outreach support are made via a Request for Involvement form directly to the Senior EP. Members of the Autism Outreach team deliver advisory and support services.	VH	JK	185,730

F691	EY SEN advisory Teachers/support Workers EY settings	This funding is for support, advice and training through the early years advisory service for children with learning difficulties and disabilities. These team members are engaged with assessment provision and also do home visiting.	VH	MJ	118,100
F692	EY SEN advisory Teachers/support Workers in Children's Centres	This funding is to provide support for children with learning difficulties and disabilities through the Children's Centres provision, including family support.	VH	MJ	62,300
F465	SENCO Network	Support, advice and training for schools through advisory teachers.(This area of work is undergoing a period of transition from direct assessment and support for pupils in schools to a model which places greater emphasis on a strategic approach to SEND in schools. This will result in a reduction in the assessment of pupils and direct support, alongside an increase in strategic work around: identification, assessment, (early) intervention; advice; preventative work; professional development and training; systemic work: considering the profile, organisation and structure of SEND within the school; schools fulfilling statutory requirements around SEND, accessibility and equality issues; the place and status of SEND within the Senior Leadership Team; Budget commitment to the developing SENCO network	VH		100,000
F463	SEND Teacher Advisor	The SEND Teacher is 0.8fte, and is line managed by a Senior EP. All requests for SEND Teacher Advisor support are made via a Request for Involvement form directly to the Senior EP. The SEND Teacher Advisor supports schools with Carrying out assessments, and offering advice and guidance, for cyp presenting with Specific Learning Difficulties (SpLD: Dyslexia), Learning Difficulties and Down Syndrome.	VH	JK	118,200
F416	Sensory Impairment	Services to support pupils within schools with sensory needs (HI,VI)	VH		470,000
F417	SALT	Services to support pupils within schools with sensory needs (SALT)	VH		251,770
F446	Education Resource Services (Formerly	Provides direct educational support for Children looked after	VH		106,700

	LACES)				
F418	Haybrook Provision	Services to support Haybrook "Apollo" Provision (finishes 17.18).	VH	TB	130,995
F406	Primary Provision Behaviour	SEBDOS Service supporting pupils with EHCPs	VH	TB	164,280
					2,432,715

**SLOUGH SCHOOLS' FORUM 2017/18
FORWARD AGENDA PLAN**

Meeting 3: Wednesday 6 December 2017

No.	DESCRIPTION	LEAD
1.	Budget timetable for 2018/19 including draft report	Nic Barani
2.	Draft Schools Block 2018/19 and proposed formula changes	Nic Barani
3.	Scheme for Financing Schools	George Grant
4.	Update from Task Groups: 5-16, High Needs Block and Early Years (verbal)	Maggie Waller
5.	Report on Resource Base Task Group proposal	Vikram Hansrani
6.	High Needs Commissioning Places 2018/19	Vikram Hansrani
7.	High Needs Centrally Retained Clarification (Budget Codes and Descriptors)	Vikram Hansrani
8.	Academies Update	
9.	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Meeting 4: Wednesday 17 January 2018

No.	DESCRIPTION	LEAD
1.	2017/18 DSG Budget Monitoring report (Schools Block, High Needs Block, Early Years Block & Centrally Retained)	George Grant
2.	Funding Formula changes for 2018/19	Nic Barani
3.	Budget Monitoring Report (maintained schools)	Nic Barani
4.	De-Delegated Budgets 2018/19: School Improvement	Johnny Kyriacou
5.	PFI Unitary Charges Funding Support	John Voytal
6.	DSG and Schools' Budgets 2018/19	
7.	Growth Fund Allocations and Issues	Tony Madden
8.	Update from Task Groups: 5-16, High Needs Block and Early Years (verbal)	Maggie Waller
9.	Early Years Monitoring 2017/18	
10.	Early Years Formula 2018/19	
11.	Academies Update	
12.	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Meeting 5: Tuesday 6 March 2018

No.	DESCRIPTION	LEAD
1.	Update on national/local funding issues	Nic Barani
2.	Confirmation of Indicative Budgets	Nic Barani
3.	High Needs Places	
4.	Annual Consultation on 2018/19 High Needs Places	
5.	Annual Consultation on 2017/18 Early Years Block	Nic Barani
6.	Virtual School Headteacher's update with KPIs	Anne Bunce
7.	Update on Centrally Retained Items: all blocks	Nic Barani
8.	Update from Task Groups: 5-16, High Needs Block and Early Years (verbal)	Maggie Waller
9.	Growth Fund Allocations and Issues Update	Tony Madden
10.	Academies Update	
11.	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Meeting 6: Wednesday 16 May 2018

No.	DESCRIPTION	LEAD
1.	Update on national/local funding issues	Nic Barani
2.	Update on Closure of Accounts including indicative outturns	Nic Barani
3.	Update from Task Groups: 5-16, High Needs Block and Early Years (verbal)	Maggie Waller
4.	Update from Schools Improvement and centrally retained areas	Cate Duffy/ Johnny Kyriacou
5.	Academies update	
6.	2017/18 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Meeting 7: Thursday 5 July 2018

No.	DESCRIPTION	LEAD
1.	Update on national/local funding issues	Nic Barani
2.	Growth Allocations and Issues update	Tony Madden
3.	Centrally Retained outturn reports 2017/18 (High Needs, Early Years and Schools Block)	Nic Barani
4.	Review of the Scheme for Financing Schools 2017/18	Nic Barani
5.	Update from Task Groups: 5-16, High Needs Block and Early Years (verbal)	Maggie Waller
6.	Special Report on Early Years 30 hour provision: how it has worked so todate	
7.	Impact and Quality Assurance of Centrally Retained Budgets	
8.	Academies update	
9.	2018/19 Forward Agenda Plan and Key Decisions Log	Maggie Waller

Schools Forum Key Decisions Log September 2016 and ongoing

Issue and Decision	Schools Forum date	Schools Forum agenda item no.	School Forum Minute
Membership Update			
Kathleen Higgins attending as an observer now that Beechwood is an academy	13/10/2016	4	511
PFI Proposal			
Clarification of factor and SBC contribution to affordability gap deferred to December	13/10/2016	5	510
High Needs Block			
Significant pressure on High Needs Block with overspend in range of 800k. Range of recovery options being considered by SBC	13/10/2016	7	514
PFI Update			
£500k PFI contribution raised by the new finance officer (section 151). It was flagged up that the council may need to make a further request for contribution from the DSG. Other savings will be explored across the council but if a further request is made a full consultation will be employed with schools.	06/12/2016	5	524
High Needs Block			
Overspend has been reduced to £300k at the current time. Figure can still fluctuate. Detailed recovery plan will be drafted.	06/12/2016	6	525
Centrally Retained			
Recommendation agreed to retain £723,598	06/12/2016	7	526
Education Support Grant			
School improvement and statutory services noted and Schools Forum agreed the transfer of the £430k from ESG to centrally retained. Total supported functions amount to £1.036 million. Includes bridging post between STSA and SBC	06/12/2016	8	527
De-delegated items			
Behaviour Support Services (SEBDOS) approved but 5k for trade union activity NOT approved	06/12/2016	10	529
Growth Fund 2017-18			
£900k centrally retained support for primary and secondary 2017/18 approved.	06/12/2016	11	530
Matters arising			
SBC will not seek any portion of 500k PFI affordability gap for 2017/18. May present new proposals for 2018-19 following full consultation.	10/01/2017	2	537
ESG de-delegation			
45k ESG de-delegation paper approved by maintained schools.	10/01/2017	3	538
Schools Block Budget			
SBC consulted on requesting one-off 300k top slice from High Needs Block. Slough losing money overall as a result of change to National Funding Formula. Schools Forum encourages all schools to respond to Phase 2 of the DfE NFF consultation which closes 22nd March and will share response from Schools Forum once complete at March meeting.	10/01/2017	4 and 5	539
Forum membership			
Updated membership in light of academy conversions meant deleting two vacancies from maintained schools and need to recruit two new academy members.	10/01/2017	9	544
National Fair Funding Update			
DfE Stage 2 consultation: schools were encouraged to make individual responses (deadline 22nd March) in addition to collective Schools Forum response. https://consult.education.gov.uk/funding-policy-unit/schools-national-funding-formula2/	09/02/2017	4	550
Growth Fund 2017-18			
2017-18 Growth Fund criteria agreed. Unit values were previously in line with 2015-16 AWPU values, but 2017-18 AWPU rates will now be used, with average of KS3 and KS4 for secondary. Agreed to fund numbers in bulge classes which open / fill after October census subject to costing and noted that Growth Fund criteria have to be confirmed by Schools Forum every year.	09/02/2017	6	552
High Needs Block			
Schools Forum consulted on draft High Needs Block and some outstanding clarifications pending. .	09/02/2017	7	553
Matters Arising			

Schools Forum Key Decisions Log September 2016 and ongoing

A firm commitment was made by the LA to bring a detailed report to the October Schools Forum meeting to explain all PFI identified within the DSG, particularly relating to the Council's contribution and to the High Needs Block.	06/07/2017	3	562
Review of Scheme for Financing Schools			
A review will be completed over summer with consultation (maintained schools only) in September and proposals for any amendments to come to Schools Forum in October.	06/07/2017	4	563
Early Years Funding Formula			
The hourly rates for 2 year olds, and for 3 and 4 year olds have been implemented following consultation; consultation will be carried out with regard to 2018/19 formula; required to move to full implementation of universal base rate for 3 and 4 year olds by April 2019.	06/07/2017	6	565
Membership			
Vacancies in academy membership and extensions of terms of office of a number of members to be progressed with relevant groups: academy proprietors and Chairs of Governors as appropriate.	06/07/2017	7	566
High Needs Block Centrally Retained			
Centrally retained budget of £2.4 million: work in progress with savings of £100k identified to date; further review over the summer and detailed breakdown will be provided for October Schools Forum including all references to PFI in High Needs Block.	06/07/2017	8	567
High Needs Group Terms of Reference			
Terms of Reference for High Needs Group were endorsed.	06/07/2017	9	568
Membership			
The membership of a number of members of Schools Forum was confirmed for a further term of office to July 2019 following consultation with academies and maintained schools: Maggie Waller, Navroop Mehat, Carol Pearce and Angela Mellish (maintained) and Helen Huntley, Gillian Coffey, Nicky Willis, Jo Rockall and John Constable (academies). Three academy vacancies: Kathleen Higgins and Valerie Harffey proposals have been agreed; one further nomination had been made: Peter Collins and this will be followed up.	10/10/2017	2	575
Chair and Vice Chair			
Election of Maggie Waller as Chair and John Constable as Vice Chair confirmed to June 2018	10/10/2017	2	575
Schools' DSG Out-Turn 2016/17			
Report noted with the 13 maintained schools carry forward balances.	10/10/2017	5	578
Early Years Funding			
Report noted and EY Task Group to meet as part of the development of the 2018-19 budget.	10/10/2017	6	579
High Needs Block			
Report noted including 2016/17 overspend in High Needs Block on £1,468,700. Aim is to balance the spend over two years and work is ongoing with further detail and clarification to be covered in High Needs Block group due to meet in October.	10/10/2017	7	580
National Funding Formula			
Update provided and Task Group to meet to look at modelling for 2018/19 transition to NFF.	10/10/2017	10	583
Langley Hall Primary Academy: Exceptional Premises Factor Request			
A request from Langley Hall Primary Academy for the creation of an exceptional premises factor to support payment of a school buildings lease was referred to all schools for full and detailed consultation. Following the consultation, as proposed in the report, Schools Forum will make the final decision about the factor, taking account of the results of the consultation.	10/10/2017	11	584
Scheme for Financing Schools			
Consultation with maintained schools to take place on changes to the Scheme for Financing Schools. Changes are to bring Scheme in line with DfE current guidance.	10/10/2017	12	585
School Improvement and Education Services Grant 2017/18			
Report corrected inaccuracies from December 2016 reports and re-profiled the ESG elements correctly. Implication is that funding of School Improvement supported by Schools Forum could be reduced for 2018/19.	10/10/2017	13	586
Minutes of Previous Meeting			
John Constable would write to academy proprietors requesting approval of the appointment of Peter Collins for the remaining academy vacancy.	09/11/2017	3	593
Langley Hall Primary Academy Trust (LHPAT)			

Schools Forum Key Decisions Log September 2016 and ongoing

Schools Forum noted and accepted the responses to the consultation about an exceptional premises factor for LHPAT; these were 100% not in support of such a factor. The Schools Forum agreed not to recommend a change to the formula to include an exceptional premises factor. Cate Duffy stated that the Council will support the recommendation of Schools Forum. Forum also noted and supported the lobbying of the ESFA and RSC being done by the LA.	09/11/2017	4	594
Schools National Funding Formula 2018/19			595
It was agreed that NFF models would be submitted to 5-16 Task Group prior to consultation with all schools.	09/11/2017	5	
Update from Task Groups			
Schools Forum noted progress in working towards universal base rates and modelling to be done across range of options and a report brought to January 2018 Schools Forum.			
Work ongoing to provide clarity re HNB centrally retained budgets and LA committed to such clarity being achieved by November HNB Group meeting.	09/11/2017	6	596
Schools Forum Constitution Update			
The amended Schools Forum Constitution was approved by Schools Forum and commended to the LA to endorse.	09/11/2017	7	597

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